

SOME FACTORS TO CONSIDER  
WHEN SUGGESTING YOURSELF OR OTHERS' NAMES

*Here are some general qualifications to consider when suggesting yourself or another person for office:*

**Church involvement:** regular attendance at worship, active participation in church activities, offices held and leadership rendered, evidence of commitment to the church and its mission, understanding of and commitment to Presbyterian polity.

**Christian life:** evidence of grace and compassion in common life, evidence of maturity and effectiveness of ministry in the world.

**Personal qualifications:** cooperativeness, willingness to listen, readiness to learn, ability to follow through on assignments, organizational ability, creativity, openness to new ideas, maturity of judgment, freedom to express ideas and thoughts.

**Other factors:** occupational background and life experience, service in other organizations, interest in particular causes, offices held and quality of performance in them, education and training in the duties and responsibilities of the office.

*As you suggest a person, please specify some of the qualities above that lead you to offer this person's name. Please remember that the Nominating Committee will consider many names. Your suggestion is important, but not all those suggested will actually be nominated, so help the committee with as much information as possible.*

I suggest the name of: \_\_\_\_\_

for the office of Elder – Deacon – Trustee (circle one).

Helpful information and background:

Your name (optional): \_\_\_\_\_

Contact information: \_\_\_\_\_

THE 2011 NOMINATING COMMITTEE  
OF THE FIRST PRESBYTERIAN CHURCH  
NEEDS YOUR HELP

**2011 NOMINATING COMMITTEE NEEDS YOUR HELP**

The Nominating Committee has begun preparing a slate of new officers to present to the congregation at the Annual Meeting in January 2012. With this in mind, we are soliciting suggestions for elders, deacons, and trustees for the three boards of the church. We need your suggestions so the Nominating Committee can begin its work in the fall. Here is a brief description of each of the three positions:

**Elders:** Serve on the Session, which is the principal decision-making body of the church. Session is responsible for the overall mission and government of the congregation.

**Deacons:** The Board of Deacons has responsibility for ministering to “those who are in need, to the sick, to the friendless, and to any who may be in distress.”

**Trustees:** The Board of Trustees “holds and manages properties and, as authorized, conducts business for the church.”

Please assist your Nominating Committee in this task by suggesting members of the church to be considered for these leadership positions. Members should also feel encouraged to propose themselves for positions in which they would be willing to serve. All officers serve three-year terms and should expect to meet at least once a month and often more frequently.

Please place your suggestions in the labeled box in the Mellin-Macnab Building lobby or send your suggestions by e-mail to [nominatingcommittee@fpcnyc.org](mailto:nominatingcommittee@fpcnyc.org). You may also speak to any member of the committee (noted below).

Members of the Nominating Committee:

Marjorie Henning (chair)

Amy Elkins

David Fellows

Martha Ferry

Tracey Francis

Joan Ryan

Rod Thompson

Elizabeth White-Pultz